



ATTACHMENT: VULNERABILITY SELF-ASSESSMENT TOOL

(Required to be completed and submitted with each application - one per facility.)

Please download, complete and attach to GMS.

Organization Name:

Address of Facility of Proposed Upgrade(s):

Threat Identification

Instructions: From the list below, select all threats that apply to your facility. This may include threats your facility has not experienced but is susceptible to, or threats your facility has experienced. If your facility has first-hand experience with any of the listed threats, please detail them in the “Comments” box. If there are corresponding police reports, please attach in GMS.

Threat	Comments
Suspicious Behavior	
Graffiti	
Vandalism	
Harassment	
Assault	
Intimidation	
Robbery, Burglary or Larceny-Theft	
Offensive Mailings or Leaflets	
Bomb Threat	
Arson	
Active Shooter	
Homemade Explosives	
Straight Edged Weapons and Knives	
Vehicle-Ramming	
Other (please explain)	

Security Measures

Instructions: Complete the checklists below by using the “Response” box to indicate which security measures you do or do not have in place. **Please note:** The “Details & Recommendations” box must include information supportive of your application requests. Answers here will be used to score Section 2 Question 6 of the RFA.

<u>General Questions</u>		
These measures focus on your facility’s overall security posture.		
Security Measure	Response	Details & Recommendations
Your facility has invested in security already (e.g. CCTV; security staff or guards; electronic access controls; etc.)		
A Facility Security Committee has been established.		
A security focused culture is promoted.		
Suspicious activity is reported to appropriate authorities		
Please detail any other security measures your facility has established.		

<u>Perimeter and Internal Security Measures</u>		
These measures focus on designating and/or restricting access on the grounds of, at the perimeter of, and within the facility. Ensuring proper measures are in place helps staff and visitors monitor individuals and identify suspicious behaviors.		
Security Measure	Response	Details & Recommendations
Access into the facility is controlled.		
Internal and external doors have functioning locks.		
All visitors are required to sign-in and be escorted if appropriate.		
All doors and rooms/windows are uniformly labeled on both sides to aid in emergency response .		
Evacuation routes are posted next to all doors.		
Lists of prohibited items (e.g. weapons) that are posted at points of entry.		

Rooms that can provide safe haven have been identified (e.g. have “hard corners” or minimal doors/windows); these rooms should lock easily.		
Interior and exterior lighting is adequate to provide a safe environment.		
Landscaping (e.g. trees, bushes) is maintained to minimize areas to hide or obstruct views.		
Bus and other drop-off zones take place in areas away from parking areas and roadways,		
Speed-bumps and other techniques are used to slow vehicular movements on the grounds.		
Anti-vehicle bollards have been implemented or considered.		
Grounds and parking lots are fenced in where appropriate.		
Please explain any other security measures your facility has established.		

<u>Surveillance and Emergency Response Capabilities</u>		
This focus area is driven by technology and the use of it to ensure security on-site. Cameras, emergency notification systems, and methods of communication all assist in response efforts.		
Security Measure	Response	Details & Recommendations
Staff participate in security by monitoring their surroundings and regularly inspecting hallways, classrooms and stairwells for suspicious items and behavior.		
Your organization uses phone trees during emergencies to maintain an informed, well-connected workforce and community.		
A facility-wide public address (PA) system has been installed.		
Your facility has incorporated panic or duress buttons in locations where staff interact with visitors.		
Closed-Circuit Television (CCTV) cameras are installed and can record for at least 30 days		
Please detail any other security measures your facility has established.		

Physical Security

Please select and describe in detail any vulnerabilities with the following **physical security** items. For items to be considered, a detailed description must be entered.

Security Measure	Response	Details & Recommendations
Windows/Glass Protection (blast resistant film/ shatter resistant glass)		
Enhanced Doors (internal and or external)		
Door Hardening/Locks (interior and/or exterior)		
Property Fencing		
CCTV System		
Perimeter Lighting		
Access Control System		
Anti-Ramming Devices/Bollards/Barriers		
Alarm Systems		
PA System/Emergency Announce System		
Panic Button-Lock-Down System		
Please describe any other physical security recommendations not listed above.		

Cybersecurity

Please select and describe in detail any vulnerabilities with the following **cyber security** items. For items to be considered, a detailed description must be entered.

Security Measure	Response	Details & Recommendations
Software packages including firewalls, anti-virus applications, and malware protection		
Network equipment including servers		
Encryption software		
Intrusion detection systems		
Hardware components that provide protection against cyber threats		
Please describe any other cyber security recommendations not listed above.		

Training and Awareness

Any trainings, outreach initiatives, and awareness efforts are key to making sure staff and visitors know what to do, where to go, and how to respond to an incident on-site.

Security Measure	Response	Details & Recommendations
Fire, evacuation, and other emergency drills are regularly conducted.		
Staff and visitors, where appropriate, are trained on identifying suspicious activities and are familiar with the "See Something Say Something" program.		
Staff are trained on and provided checklists of what information to document during a bomb threat.		
Staff are trained on the <i>Run, Hide, Fight</i> model.		
Staff are trained to provide first aid, including CPR with AED and "Stop the Bleed"		
Staff are trained on identifying alternate evacuation routes and muster points.		
Staff are trained on identifying suspicious mail and packages.		
Please explain any other security measures your facility has established.		